

## Mayor and City Council Update December 14, 2018



**To:** Mayor and Council  
**From:** Administration  
**CC:** Department Heads

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### Library

#### Summer Reading Planning and Collaboration

On Tuesday, December 11<sup>th</sup>, library staff met with Brad Hawkins of The Aviation Wing museum. They discussed several events and reading incentives that they can provide for next summer's reading program, "A Universe of Stories."

On Wednesday, December 12<sup>th</sup>, Youth Services Librarian, Rebecca Power, met with Cobb County Libraries, Cobb County Public Schools, and Marietta City Schools on ways to collaborate and improve participation in the summer reading program.

#### Volunteer Appreciation Gifts

The library benefits from thousands of volunteer hours each year to process new materials, shelve books, prepare crafts, and more. During Christmas, we show our appreciation with a small gift to our regular volunteers. This year's gift is so cute that I had to share a picture. The mug has a due date card design and inside is a live 3" poinsettia.



### Keep Smyrna Beautiful

#### Internship Opportunities

KSB is currently interviewing possible interns from local colleges and high schools for a variety of opportunities.

#### Keep Georgia Beautiful Foundation Awards

Janet and Julie, along with 8 KSB Board members attended the KGBF Awards Luncheon in Macon. KSB was honored with a second place award in our population category. This makes 23 years in row we've won a State Award.

Janet and Julie also attended the conference preceding the awards luncheon and learned about what is going on with EPD, battery recycling, the Foundation Board, and more. Julie also attended the session for New Executive Directors. We have not heard back from Keep America Beautiful yet.

#### Recycling Center

- November pounds collected: 83,978
- November customers: 2030
- Pounds per staff member per week (2.5): 8,397
- Customers per staff member per week: 203

## Projects

- Working with Richard Garland on Memorial Policies and possible new Community Garden
- Working with Ashley on ARC Green Communities Designation
- Scheduling community workshops using resources such as Cobb Water, SouthFace, Keep Georgia Beautiful Foundation, Cobb Master Gardeners

## Community Garden

Lease renewals have gone out.

## Bring One for the Chipper

The annual Christmas Tree Recycling Event is January 5<sup>th</sup> from 9am to 4pm at the Vinings Home Depot; seed packets and seedlings will be available while supplies last.



## **Police Department**

**Total number of arrests:** 39

**Total number of citations issued:** 151

**Total number of calls for service:** 970

**Training:** 160 Hours

**Projects:** Working on State Certification.

**Accomplishments:** Chief Lee attended the “Meet and Greet for Peace” event at the Reed House. The Smyrna Police department hosted the Metro Atlanta Traffic Enforcement Network’s annual meeting.



**We had our annual beard growing contest at Belmont Hills Elementary School with the students picking the top three winners. 1<sup>st</sup> Place** was Major Carter – his prize was \$100, but in the true spirit of Christmas, he donated it to the school. **2<sup>nd</sup> place** was Detective Cardone – his prize was \$75 and in **3<sup>rd</sup> place** was Officer Wilkerson and his prize was \$50. *In total*, we raised \$2,705. Here are our three winners with Deputy Chief Bennett and the principal of Belmont Hills Elementary, Ashley Campoli.



## **Fire Department**

Fire:	1
EMS Calls:	51
Other:	50
Total Calls:	102

### **Training**

Smyrna Fire Department has received its new cardiac monitors to replace the existing models. Future in-service training will be led by EMS Director, Tommy Bates.



### **Administration**

CONGRATULATIONS to our Support Services Coordinator, Ryan Jinks, for taking home the "Most Festive" prize at this year's Holiday Luncheon!



## **Public Works**

### **Building & Grounds**

- Ben Hill Roofing Co., Community Center roofing Project, 75% of the old metal has been removed; the process of installing new metal roof started this week.

### **Windy Hill Road Blvd Project**

Structures at addresses 925, 875 – asbestos abatement to begin December 17<sup>th</sup>. Structures at 659 and 669 – notice to proceed demolition have been sent out. Structure at 861 – notice to proceed asbestos survey sent out. Structure at 735 – demolition and clean up, 80% complete.

### **Paving Projects**

Contractor working to uncover and adjust to grade manholes and valves due to paving; project, appx. 95% complete.

### **Storm Drain**

Lake Court Park Storm Drain Rehab, project appx. 50% complete.

Utility Asset Management Co., (a pipe line contractor specializing in storm drain pipe rehabilitation), completed two rehabs on Village Parkway 105' of 48" storm drain and 105' of 36" storm drain pipe this week – using a cured in place technique called spin casting; this project was budgeted.

### **Water/ Sewer**

Ardito Construction Co. has begun a water main installation; project completion (Phase 1) 50% complete.

The kick-off to the meter change from 3G to Allegro (CIP project) has begun with Ardito Construction starting in book 25 (Ward 6) and Public works staff in book 23 (Ward 2).

Public Works Crews have begun CCTV and cleaning of Ward 2 Sanitary sewer system; project, appx. 85% complete.

### **Sidewalk Project**

Public Works crews have begun the sidewalk project on Campbell Road; the sidewalk is to be replaced and widened from Atlanta Road to Nancy Circle, tree removal is complete. Overall project, appx. 70% complete.

### **Public Works**

New Salt Shed framework begun this week; project should be complete next week.

### **Bids**

Water/Sewer modification for Windy Hill Blvd.; opened December 12<sup>th</sup>, staff is evaluating bids

## **Community Development**

Type	#	Estimated Cost of Construction	Location
Building New/Residential	-	-	-
4	11	\$192,000	1- Interior 3- Remodel w/ Addition
Building Remodel/Commercial	1	\$4,680	1 Cell Tower- 2380 S Cobb Dr
Electrical	3	-	-
Plumbing	7	-	-
HVAC	3	-	-
Signs	4	-	3 Wall Signs- 1080 Windy Hill Rd (Dakota's Boutique) & 2776 Cumberland Blvd (This is It BBQ) 1 Monument Sign- 3016 Atlanta Rd (Centerstate Bank)
Grading	3	\$3,000	3 Demo- 2500 Ventura Pl, 659 Windy Hill Rd & 669 Windy Hill Rd

### **WEEKLY INSPECTIONS:**

Type	Number	# of Sites
All	120	86

### **POTENTIAL BUSINESS:**

- Staff spoke with potential business about locations for opening a tea shop; staff also spoke with a potential business about requirements for opening a liquor store.

### **NEW BUSINESSES**

Name	Location	Home/Commercial	Description
UNIQUES'S AUTO SPA	508 COUNTRYSIDE LN	H	MISCELLANEOUS
CRAVING CAKE	2085 LAKE PARK DR	H	OFFICE ADMIN
VIMM GLOBAL DISTRIBUTION	1031 VININGS FALLS DR	H	OFFICE ADMIN
ON THE RANGE	2500 S COBB DR	C	RESTAURANT FULL SVC
KOLBY CONSTRUCTION	400 BELMONT PL APT 4000	H	SPEC TRADE CONSTRUCTION
UNIVERSAL EMPOWERMENT GROUP	4570 VALLEY PKWY	H	CONSULTING
QIAGEN LLC	522 MICAYNE CIR	H	OFFICE ADMIN



## **Parks and Recreation**

### **Promotion**

After going through the interview process for our new Crew Leader, we are pleased to announce that we have decided to promote one of our internal candidates. Congratulations to Robby Martin!

### **Open Positions: Crew Worker**

We will be posting an open “crew worker” position in the near future. Once this position is filled our Parks Maintenance will be at full staff!

### **Playground Work**

This past week we have had a crew rotating around the city’s playground systems to give a thorough “once over” to the mulch located in these areas. The crews spent time raking and tilling compacted areas that have mounded with use to provide a safe & uniform play area.



### **Park Amenities**

Our department will be working with the Public Works Department in the coming weeks to install additional bike racks for public consumption. In addition to the bike rack, “fix it” stations will also be installed; these stations will serve as an on the spot local to complete minor repairs and adjustments to bikes.

Our department will also be installing additional grill stations in the parks – we will update with locations and pictures once this process is completed.

### **Program Weekly Report**

Sunday, December 9<sup>th</sup> we hosted 19 people for our Gingerbread House decorating class.

Wednesday, December 12<sup>th</sup> we took our 3<sup>rd</sup> Winter Wonderland Walk. This 20 minute walk is a tour of the lights around the community center. This week participants enjoyed a word search.

### **Future “12 Events of Christmas” Happenings**

Sunday, December 16<sup>th</sup> we will be taking a bus load of people around the streets of Smyrna to enjoy the lights.

Monday, December 17<sup>th</sup> we have 15 people registered for “Sugar Cookie 101”.

Thursday, December 20<sup>th</sup> we will be hosting a “Candy Cane Hunt”.

Our “12 Events of Christmas” wraps up on December 21<sup>st</sup> with “PJs, Popcorn, and Polar Express”.